

**Non-Profit Organization – Virginia Tax Exemption Form**

A Non-Profit Organization Tax Exemption Form is **allowed** in the following states only: AL, AR, AZ, CO, CT, DC, FL, GA, HI, ID, IL, IA, IN, KS, KY, LA, MA, ME, MD, MI, MN, MO, MS, ND, NV, NJ, NM, NY, OH, OK, PA, RI, SD, TN, TX, UT, VA, VT, WI, WV & WY.

A Non-Profit Organization Tax Exemption Form is **not allowed** in the following states: AK, CA, DE, MT, NE, NH, NC, OR, PR, SC and WA.

<p><b>Non-Profit Organization Name:</b> _____</p> <p><b>TAX ID Number:</b> _____</p> <p><b>Address:</b> _____</p> <p><b>City:</b> _____</p> <p><b>State:</b> _____</p> <p><b>Zip Code:</b> _____</p> <p><b>Phone Number:</b> _____</p> <p><b>Email:</b> _____</p>
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I hereby certify that the non-profit organization name referenced above, is qualified to purchase merchandise and any other tangible personal property from WSDTC or WSS on a tax-exempt basis which will be used or consumed exclusively by the organization referenced above. I understand that I am required by the Sales and Use Tax Law to report and pay tax, measured by the purchase price of such property multiplied by the applicable tax rate on those purchases that are unrelated to the non-profit organization.

State or Jurisdiction: Virginia

Description of item(s) purchased: Tangible personal property including household goods and furnishings.

Seller: Williams-Sonoma DTC, Inc. (WSDTC) / Williams-Sonoma Stores, Inc (WSS)

**Please provide a copy of your non-profit documentation or organization letterhead, including your Federal or State issued Tax ID number.**

Printed Name: \_\_\_\_\_

Signature (Purchaser or Authorized Agent): \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_